

U3A Sapphire Coast Inc.

ABN 85641263291

Notice of Annual General Meeting

Notice is hereby given that the Annual General Meeting (AGM) of U3A Sapphire Coast Inc. will be held on Wednesday 22nd February 2017 at Club Sapphire (Tasman Room), 119 Main Street, Merimbula NSW, commencing at 10am.

The agenda will be:

1. Apologies
2. Confirmation of Minutes of 2016 Annual General Meeting*
3. Report from the President*
4. Report from the Treasurer, including Financial Statements*
5. All Committee Positions declared vacant: Election of Committee for 2017
6. Consideration of Special Resolution (see next page)

Unfortunately there is no guest speaker this year. However, morning tea will be served at conclusion of the meeting.

* Copies of Reports and the 2016 AGM Minutes will be available at the AGM and also on our website prior to the AGM

Voting at the AGM:

Members are reminded of the following Clauses in the Constitution that define the rules for voting at a General Meeting:

36. Voting

- (1) On any question arising at a general meeting of the Association a member has one vote only.
- (2) A member is not entitled to vote at any general meeting of the Association unless all money due and payable by the member to the Association has been paid.

37. Proxy votes

- (1) Each member shall be entitled to appoint another member or the Secretary as his/her proxy by notice given to the Secretary no later than 48 hours before the time of the meeting in respect of which the proxy is appointed.
- (2) The member appointing the proxy must give specific directions as to how the proxy is to vote on his or her behalf.
- (3) No financial member may hold more than one proxy except where the Secretary has been nominated as the proxy.
- (4) The notice appointing the proxy shall be in the form set out in Appendix 1 (of the Constitution).

A Proxy Form is available from our website <http://u3asapphire.wikispaces.com/Home> or by contacting the Secretary.

Nominations for Committee Positions:

Nominations for the positions of President, Vice President, Secretary, Treasurer, Membership Secretary, Program Coordinator and one General Committee position are called for, and can be made by obtaining a Nomination Form from the Secretary or by downloading the form from our website. Completed Nomination Forms must be received by Wednesday 15th February 2017.

Pat McKay

Secretary

email: u3ascsec@gmail.com or phone 6495 4345, mobile 0422 063 996

Special Resolution for consideration at the Annual General Meeting to be held on Wednesday 22nd February 2017

The following Special Resolution is proposed for consideration at the Annual General Meeting of U3A Sapphire Coast to be held on Wednesday 22nd February (see separate Notice of Meeting above)

The Committee is recommending that members support the proposed Special Resolution.

In order for this Special Resolution to pass, an affirmative vote of at least 75% of members attending the AGM is required. You may also lodge your vote by proxy.

The Special Resolution is moved by the Membership Secretary (Jenny Johnston) and seconded by the President (Ian Robertson)

Special Resolution

"That the changes to the Constitution of U3A Sapphire Coast, as approved by Special Resolutions at the last Annual General Meeting held on Wednesday 24th February 2016, be incorporated into the Constitution, and that the amended Constitution then be adopted as a complete new Constitution."

Background:

This is a procedural matter to comply with the requirements of the *Associations Incorporation Act* as advised by the NSW Department of Fair Trading, which will enable the changes which were approved at the AGM last year to be incorporated into the Constitution and for the Constitution as amended to replace the previous version.