



## Management Team Meeting, 12 July 2018

**Meeting Opened:** 1:30pm

**Chaired:** Fleur Dwyer (President)

**Present:** Fleur Dwyer; Carolyn Smith; Chris Bembrick; Kaye Separovic; Barb Perry; Garry Clear; Nan Anderson

**Guest:** Carole Thomas (filling in for Sue)

**Apologies:** Sue O'Loughlin

### 1. Welcome and opening of meeting: Fleur

- Welcome to all
- Thanks Barb for Assets Register & organising carpet cleaning
  - Thanks also for organising Rick & Judy to move furniture (Rick goes above and beyond)
  - Barb has also been sorting out our mailing list and getting it in order. Mailing list was found to have 50% anomalies – people who joined U3A before 2015 can be sorted. Fleur has confirmed emails with some members.
- Carole has newsletter ready to go
- Carolyn talked about pictures available on website for PowerPoint presentation for birthday celebrations. Terry thinks that they will not be good
- Apologies to Terry for not keeping website going while she was away – please send Terry anything for website prior to her leaving the country again
- Carole is now working with Sue O'Loughlin. First newsletter about to come out.
- Thanks Kaye for taking on the leadership of Program Team

### 2. Minutes from previous meeting:

- Chris would like it noted that the Constitution states that the Management Committee is limited to 10 members
  - Carole is a guest of Sue O'Loughlin not part of the Management Team
- Amendments:
  - Carole – guest
  - Gary Scott-Holland
  - Apologies: Terry

**Motion:** Minutes from meeting 14 June accepted as true and accurate

**Moved:** Nan

**Seconded:** Chris

**CARRIED**

### 3. Business Arising from previous minutes

- a) **21 Birthday Celebrations** – good to go
  - Try Booking – non-member cost - \$15
- b) **New Newsletter** available for viewing
  - To be distributed to snail mail list
  - Newsletter distribution can be done on Friday's when the office is open
  - Chris to check online registration to delete "online newsletter" option if possible
- c) **Badges** - thanks Terry, Kaye, Carole for your input
  - Garry, Nan & Fleur discussed badges with the Brains Trust – liked smaller badge
  - Small badge – magnet back with new art \$5.70
  - Large badge - \$6



Income (Tura) & library usage  
January: \$214 down from \$1,600  
March – figures down  
May - \$2,300 vs \$817 in 2018  
Some classes pay one amount at the end of term

d) Value of Assets

We committed to re-valuing assets this year. Chris and Barb have this. Devalue by \$1,1043

e) Grant available in August. Chris now on mailing list.

**Motion:** Funding for IT upgrade as described in Club Grants application be approved.

**Moved:** Barb

**Seconded:** Terry

**CARRIED**

**Motion:** That Treasurer's Report be accepted and that the payments listed on the cashbook page be ratified and paid.

**Moved:** Chris

**Seconded:** Gary

**CARRIED**

**6. Other Business**

a) **Brains Trust** – see earlier reports

b) **Awards** – an issue with 5 & 10 year awards. Jenny tried to do this and was accurate from her perspective> The information available was the issue and wasn't all accurate. Fleur has checked with some members who remember that this is an ongoing issue.  
This issue of awards is fraught with danger – needs action.  
Keep in mind that 5 & 10 year awards – people nominate themselves.  
It is better not to have automatic recognition if the information cannot be accurately verified.  
More information is being sought

c) **Friday Afternoons** consider once a term new member welcome

**Motion:** That new member welcome be held once a term (prospective date 17 August)

**Moved:** Carolyn

**Seconded:** Barb

**CARRIED**

d) **Health and Wellness**

- Outreach contact with ACT COTA – they welcome us to become involved

- Pambula Community Health Centre also involved

Fleur – email addresses, phone calls might be appropriate

o We have members who are undergoing tough times

Nan- there are lots of people who go to Canberra for treatment

Carers' ACT are a support organisation

e) **Committee member absences**

Terry away 6 – 16 August, then 28 September – 1<sup>st</sup> November

---

President

---

Secretary



