



Management Team Meeting Minutes – 9th March 2023
Club Sapphire Meeting Room 1:30pm

Present: Paul Strutynski, Garry Clear, Judy Brand, Sue O’Loughlin, Carolyn Smith, Merryn Dowling

Apologies : Roger Harris, Sue Fowler

Welcome: Paul Strutynski

1. **Minutes from previous meeting:** Motion: Minutes from meeting held 25th January 2023 are true and accurate **Moved:** Garry Clear **Seconded:** Judy Brand
2. **Business arising from previous meeting:**
 - **ABN Status update :** Garry has found a government portal where details can be changed by Public Officer. *Merryn to follow up*
 - **Tura Centre Update:** Brickwork is done, windows due end February
 - **AGM Update:** Notices to go out early next week – Team Office to do snail-mail. All current committee members are re-nominating, with the exception of Sue Fowler, whose intentions are not known. Sue O will follow up with Sue F. Paul will take on the role of publicity, with Carolyn to be added as an additional Facebook admin to support this presence. After discussion of the requirements for the committee, a **motion** was proposed: That the committee shall consist of President, Vice President, Treasurer, Secretary and 4 general committee members, in line with the constitution. **Moved:** Carolyn Smith, **Seconded:** Paul Strutynski, Passed unanimously.
 - **Membership renewal update:** Current membership is 340, which is a slow increase on previous years. Noted there are new members for new courses including Tai Chi. Course leaders to follow up to make sure all participants are financial members.
 - **New whiteboard:** Has been purchased and installed. Paul to arrange removal of old ones. Thanks to Judy and Michele.
3. **Correspondence:**
 - U3A Network Notifying of upcoming combined meeting.
 - U3A Clarence River enquiry re use of attendance records – *Merryn* to reply
4. **Treasurer’s Report**

The auditors report was tabled, with documents from the auditor to be signed prior to the AGM. **Motion:** Report to be accepted and payments listed in the cashbook and bank reconciliation are accepted and approved.

Moved: Garry **Seconded:** Carolyn

5. Brief update from team leaders:

- **Program Team:** Sue reported some new one-offs are scheduled, including God Busters, another with Bruce Leaver from Bermagui, art therapy, crime fiction, new Indonesian for beginners course next year and a one off in Indonesian History is in the planning stage. New Tai Chi class has waiting list.
- **Team Office:** Michele's report was tabled, and noted with thanks. Noted slow increase in membership renewals.
- **Newsletter Team:** Paul reported another great newsletter has been published – Thank you. The president's report broken into headings was helpful and easy to read.
- **Publicity:** Paul to take over this role

6. Grants and Submissions Update :

- Possible partnership with Tura Marrang Library has been proposed for a group they are running which is attended by and of interest to U3A members. A submission to Council for funding would secure its continuation. *Garry to follow up with Natalie.*

7. Other Business

- **President's column** – AGM President's report will be on behalf of the Management Team with highlights of the year and thanks. The challenges to include slow recovery from Covid, financial implications.
- **Meeting dates** – possible changes to meeting dates discussed but resolved not to change – 4th Thursday of each month at 1.30.
- **Interest rates** - It was noted from the financial reports that we have funds in 2 bank accounts and it was suggested we could perhaps get a better return with the increases in interest rates. *Judy will investigate interest rates and options.*
- **Garry advised he has new contact details** – *all members to note.*

Future Absences:

Meeting Concluded: 3.10pm

Next Meeting: 27th April 2023, 1.30pm