



Management Team Meeting, 10 May 2018

Meeting Opened: 1:30pm

Chaired: Fleur Dwyer (President)

Present: Fleur Dwyer; Carolyn Smith; Chris Bembrick; Kaye Separovic; Barb Perry; Terry Prowse

Apologies: Garry Clear; Nan Anderson; Sue O'Loughlin;

1. Welcome and opening of meeting: Fleur

2. Minutes from previous meetings:

Motion: Minutes from meeting 12 April accepted as true and accurate

Moved: Chris

Seconded: Terry

CARRIED

3. Business Arising from previous minutes

- a) General discussion about Conversation Café
- b) Succession planning and plan for the rest of the year to be discussed in other business.

4. Treasurer's Report: distributed

- a) There have been a number of one off payments eg payment of Auditor and Seniors' Festival that have been made that may appear to show a shortfall
- b) Our current finances are \$60,435.54

Motion: That the Audit Reports compiled by Tanner & Salt for financial years 2016 & 2017 be accepted and the audit declarations and Representation Letter be executed by the President and Treasurer.

Moved: Chris

Seconded: Carolyn

CARRIED

Motion: That Treasurer's Report be accepted and that the payments listed on the cashbook page be ratified and paid.

Moved: Chris

Seconded: Terry

CARRIED

5. Technology

- a) Terry leaves on Tuesday til 23 June
- b) Chris – MyU3A
- c) Pam Summerill (Tech Team) – front page and photo gallery for website
- d) Carolyn – Community Events website
- e) Barb – "One off" events website
- f) Kym – Emergency contact

➤ If any changes are to be made – make sure that you check them in **Preview** before publishing

6. Brains Trust Meeting

- a) 21st Birthday Celebration (July 2018). Possibly 25 July with closing date 6 July
 - Suggestions – High Tea at Oaklands (165 per head) – limited numbers
 - Put together a photographic history for the night – Wiki photo albums and other archival materials
 - Book a good speaker – Canberra National Gallery?
 - Singers – Spirit Allegro
 - Fleur to check on numbers that can be accommodated at venue
 - Perhaps a "Happy Hour" launch prior to the celebrations
 - Priority mail invite for long term members

7. Grants

- a) Club Grants – possible application for IT equipment in online submissions
- b) Bendigo Bank application for new card tables is still being processed
- c) Horizon application for second banner – quote required

8. Sustainable organisation and ethics was raised at AGM by Sue Birks
General discussion

9. **Membership Badges** were raised by Brains Trust – Fleur will try and source a cheaper alternative to the quotes already received from local providers.

10. **Buddying** – perhaps paper copies of information could be distributed to those who need them by members who are able to “hand deliver”? These could be available at Tura with an appropriate sign.

11. **Office Afternoons** are happening on a weekly basis

12. **Website Course** – Terry proposes running another course about accessing our new website

13. **Council news:** The old residence that we have viewed as a prospective alternate site for U3A is currently being considered for a range of other options by council

- The downstairs section of the library – 2 options
- All options have been presented to Council by Garry Scott-Hollands, who don't appear keen on the option of our use of the house
- Council currently \$20mill in debt
- Councillors and the Mayor are still to be presented with all options
- Fleur has spoken to all councillors and the mayor

President

Secretary

