

Minutes 2022 Annual General Meeting

Wednesday 29 March 2022

Meeting commenced: 10:10am

Welcome: Sue Fowler (President)

1. Administrative matters

Present: Susan Fowler; Garry Clear; Patricia Dive; Paul Strutynski; Ian Robertson; Sandra Coates; Christine Kaine; Fleur Dwyer; Michele Patten; Pat O'Hanlon; Margaret Nicoll; Chris Bembrick; Barbara Simmons; Eva Taylor; Merryn Dowling; Teresa Hamer; Margaret Brown; Bridget O'Hanlon; Jan Jarvis; Trish Hazel; Anne Ducray; Malcolm Privett;

Apologies: Rosie Bunton; Kaye Separovic; Gavina Bailey; Judy Brand; Rod Nicol; Pam Summerell; Carolyn Smith; Sue O'Loughlin

Proxies received: Carolyn Smith (Garry Clear); Sue O'Loughlin (Paul Strutynski); Judith Brand (Sue Fowler); Rosie Bunton (Carolyn Smith); Rod Nicoll (Merryn Dowling)

2. Confirmation of the minutes of the previous Annual General Meeting

held on 10 March 2021

Motion: That the minutes from the AGM on 10 March 2021 are accepted as true and accurate.

Moved: Barbara Simmons

Seconded: Ian Robertson

Carried

3. President's Report on the year to date:

Sue Fowler presented her report for the past 12 months. Sue thanked retiring Committee members Chris Bembrick and Carolyn Smith for their tireless work as Treasurer and Secretary for the last several years. Members in attendance also expressed their appreciation.

A copy of Sue's report is attached.

4. Annual Financial Report (Chris Bembrick) – distributed to all members by email and post
Consideration and adoption of the Annual Financial Report and audited balance sheet

Treasurer's Report:

Chris (Bembrick) presented his final Treasurer's report, a copy of which had been sent to members as part of the AGM notification. The report was accompanied by a copy of the recent audit undertaken by the accounting firm Tanner & Salt.

Chris pointed out that while our financial position was sound with a small surplus of \$543 being recorded for the reporting period, this was in large part due to the 50% rent relief received as a consequence of the Covid-19 pandemic. Had we paid full rent, the Profit and Loss account would have shown a loss of \$4,700.

Unless action is taken to address the imbalance between revenue and outgoings, the long term viability of the organisation will be at risk.

Motion 1: *"That the Annual Financial Report and audited balance sheet are accepted"*.

Moved: Sandy Coates **Seconded:** Michele Patten **Carried**

➤ **Thankyou:** Ian Robertson

Ian Robertson complimented Chris and the committee for their efforts in managing the organisation's finances in what have been very trying times. Sandy also expressed her appreciation for the work done by Chris.

Motion 2: *"That a letter of thanks/appreciation from the membership be sent to our landlady for her support throughout the Covid-19 pandemic"*.

Moved: Margaret Nicoll **Seconded:** Malcolm Privett **Carried**

5. Appointment of an Auditor for 2022

Ian Robertson asked the question as to whether we can afford to pay for another audit, in view of the financial challenges that lie ahead. He pointed out that there was no legal requirement for an audit. Chris mentioned that the reason he requested the most recent audit had to do with his finishing up in the Treasurer's role. It formed part of the handover to the new Treasurer.

Motion: *“That the decision to appoint an auditor for the coming year be left to the new committee”*.

Moved: Chris Bembrick

Seconded: Ian Robertson

Carried

6. Election of Officers and members for the U3A SC Management Committee for 2022

Returning Officer: Sue O'Loughlin

The following positions were filled in accordance with nominations submitted to the Secretary prior to the AGM. Each of the nomination forms complied with the constitutional requirements for a proposer and a seconded.

Position	Nominee	Nominated by	Seconded by
President	Paul Strutynski	Carolyn Smith	Sue O'Loughlin
Vice President	Garry Clear	Chris Bembrick	Barbara Simmons
Treasurer	Judith Brand	Carolyn Smith	Garry Clear
Secretary and Public Officer			
Team Leader – Office & Administration	Margaret Nicoll	Chris Bembrick	Barbara Simmons
Team Leader – Programs' Team	Sue O'Loughlin	Carolyn Smith	Paul Strutynski
Publicity Officer	Julie Novotny	Sue O'Loughlin	Paul Strutynski
General Committee	Sue Fowler	Carolyn Smith	Sue O'Loughlin
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One nomination was received at the meeting for the position of Secretary and Public Officer:-

Nominee: Merryn Dowling

Nominated by: Fleur Dwyer

Seconded by: Paul Strutynski

There being no other nominations, Merryn was duly elected.

8. Other Business: Nil

Meeting closed 11:30am.

"A quick meeting is a good meeting" - John Cleese

Post meeting

Paul spoke a little about himself and outlined his priorities and aspirations for the coming year - keeping the organisation on an even keel, growing the organisation, financial sustainability and supporting the Program Team in the core work of arranging courses.

Paul went on to thank Carolyn Smith, Chris Bembrick and Sue Fowler who were stepping down from their previous roles/positions of secretary, treasurer and president respectively. He also paid tribute to past presidents Fleur Dwyer and Ian Robertson who were in attendance at the meeting.