**Date:** 9 January 2020 Venue: Tura Marrang Library

**Meeting Opened:** 1.37pm **Chaired:** Fleur

**Present:** Fleur Dwyer, Chris Bembrick, Kaye Separovic , Nan Kennedy, Carole Thomas, Carolyn Smith, Garry Clear, Terry Prowse, Margaret Nicoll (Team Office), Pam Summerell (Team Social)

**Apologies :**

**Welcome:** Garry

**Minutes from previous meeting:**

* Change 58 sq mtrs usable space
* 3 potential changes to lease
* $50,000 Gambling Grant

**Moved:** Nan **Seconded:** Kaye **Carried**

**Business Arising from Previous Meeting**

1. Lease of Tura Centre: 3 changes to lease resolved and lease now signed
2. Club Grant is $50,000
3. Centre Bookings: Terry has looked at possibilities and forwarded to Kaye. Will continue to use current system until we require to book two separate spaces
4. Internet: Has been resolved – SPLASH to be installed on 21st January.
5. Refurbishment: (Carole)
* Grateful that all tradespeople held to their commitment
* Happy to be back at work after impact of fire over holiday break and keeping to schedule
* Wall partition complete; gyprock is up; insulation installation has taken place
* Lighting is done
* Switches for each area installed (powerboard is gone)
* Extra power points in (1.2mtrs high)
* Air conditioning installed
* New vanity in toilet
* Kitchen to be installed Monday
* May be a slight delay for builder due to injury to plasterer’s wife
* Painter able to change dates
* Carpet can’t be cleaned yet
* Hard floor to be installed next week
* Chris Slye and friends will come and construct flatpack next week
* Thank you, Carole, – budget $3,800 could go to $3,900

**Treasurer’s Report: Chris**

* 394 members currently.
* Income $1274 ahead of last year (about $4, 000 ahead overall).
* Items explained: $1300 to NSW Network (insurance, copyright)
* December reports gone to auditor
* Plumber managed to isolate water from the Bakery during work on office (discussion)

**Motion:** That payments listed in cashbook and bank reconciliation are approved and accepted

**Moved:** Terry **Seconded:** Carolyn **Carried**

**Program Team Report: Kaye**

* Sue Mikus has stepped down
* Need new members
* Kym won’t be able to come to meetings. Has suggested use of Skype. Will remain in a consultative role
* Data base issues – Rosie
* Have lost 3 courses
* Friday drawing/painting
* Mosaics
* Creating Balance
* Database training session – to be held at the beginning of each term
* Kaye away last week April to early June

**Team Office Report: Marg N**

* Not opening currently
* Need to check definite members for name badges – query #2419
* It seems that a lot of people haven’t reenrolled yet
* Grace period until end Feb
* Team office is not to send letter or organise name tag for people who haven’t paid

**Tech Team Report: Terry**

* Please send everything that needs to go onto web page to Terry

**Team Social: Pam**

* No report this month

**Other Business:**

* **Constitution: Garry**
* Wording for a Special Resolution will be formulated by Garry and forwarded to MT prior to the distribution of AGM material to members

**Motion:** A Special Resolution will be formulated by Garry for the 2020 AGM in relation to extending the current 3 year term of Management Team Members. This will be distributed by email to MT members for consultation.

**Moved:** Garry **Seconded:** Carolyn **Accepted**

* **Annual General Meeting** to be held Friday 6 March: 1:30pm – 3:30pm.
* It will be useful if members can indicate whether they will attend, for catering purposes (one week in advance).
* Meeting to be held at Tura Marrang Library
* Afternoon Tea – U3A Centre, Tura Beach.
* **Role Designation of MT**: Needs to be considered prior to distribution of material for AGM (general discussion – some roles came about in response to Futures Planning ie Team Social). Thoughts to be emailed to MT for further discussion.

**Meeting Closed:** 3:37pm

**Next meeting:** 13 February 2020

**Future absences:** Kaye away last week April to Early June